

MINUTES  
PAGE COUNTY BOARD OF SUPERVISORS  
BUDGET WORK SESSION  
APRIL 29, 2010

Members Present: Johnny Woodward, Chairman, At-Large  
Robert Griffith, District 1  
Larry A. Sours, District 2  
J. D. Cave, District 3  
Jeff Vaughan, District 5

Staff Present: Dr. Thomas Cardman, County Administrator  
Amity Moler, Budget/Payroll Administrator  
Regina Miller, Executive Secretary

Media & Other: 40 County Staff, School Board & Staff, and Citizens  
Luther Johnson, *Page News & Courier*

**Call to Order:**

Chairman Johnny Woodward called to order the budget work session of the Page County Board of Supervisors on April 29, 2010 at 7:00 p.m. in the Circuit Court Room, noting a quorum was present.

**Discussion of May Meeting Location Change:**

Chairman Woodward mentioned that at the Board meeting on April 22<sup>nd</sup>, he was informed by the Superintendent of Schools that if the Supervisors reduced the school budget request that the Board will no longer be allowed to continue to hold Board meetings in "their schools". Subsequently, at the April 27<sup>th</sup> Board meeting, it was the consensus of the Board to change the May 18<sup>th</sup> meeting location from the Stanley Elementary School to the Stanley Fire Hall. He informed the Board that he and Dr. Randy Thomas, School Superintendent, met to settle this situation. He said Dr. Thomas indicated that the Board can continue to have their meetings in the schools. Therefore, he suggested that the May 18<sup>th</sup> meeting be held at Stanley Elementary School. He then thanked Dr. Thomas for meeting with him and expressed that the Board of Supervisors and School Board will continue to work together the next four years.

After discussion, it was the consensus of the Supervisors to keep the May 18<sup>th</sup> meeting at the Stanley Elementary School.

**PUBLIC HEARING**

**VDOT Secondary Six Year Plan:**

Chairman Woodward opened the public hearing on the VDOT Secondary Six-Year Plan at 7:14 p.m. The public hearing notice was advertised as follows:

\* \* \* \* \*

The Virginia Department of Transportation and the Board of Supervisors of Page County, Virginia, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing at the Circuit Court Room in the Page County Courthouse, 116 South Court Street, Luray, Virginia at 7:00 p.m. on Thursday, April 29, 2010. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2010/2011 through 2015/2016 in Page County and on the Secondary System Construction Budget for Fiscal Year 2010/11. Copies of the proposed Plan and Budget may be reviewed at the Residency Office of the Virginia Department of Transportation located at 551 Mechanic Street, Luray, Virginia or at the Page County Office located at South Court Street, Luray, Virginia.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP) which documents how Virginia will obligate federal transportation funds.

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Jeff Lineberry, Residency Administrator, reported that the Luray Residency closed on April 23, 2010. He then introduced the staff who will be working with Page County in the future: John Komara, Maintenance and Operations, Ralph Mowry, Superintendent for the Luray Headquarters, and Jeremy Mason, who will be working with the local programs in the County and will be interacting with the six-year plan.

Mr. Lineberry explained that the estimated allocation for fiscal year 2011 is \$68,278 and is \$67,744 for fiscal years 2012 through 2016, for a total of \$406,998. The only funding stream available, he said, is the telefee. The number one priority project is Leaksville Road for the reconstruction of roadway. He noted that in the process of cleaning up their books on projects that have been completed they have transferred funding to this project but there is still a balance to complete it of \$1,533,093. He said they are hoping to continue with the development of the project in doing the preliminary right-of-way phase. Since it is a federal aid project, they are hoping there may be additional bonus dollars that may become available in the future to help in moving this project forward. The second project on the priority listing is State Route 603 (Fleeburg Road), which is the replacement of a bridge over Naked Creek at the Rockingham County line. This project is funded with bridge money and they were able to provide additional funds to fully fund that project for construction. It is currently going through the development process and is slated for advertisement in October 2012. The next item he reviewed was State Route 653 (Sedwick Road), which is the number one unpaved priority project. The previous funding, he said, does fully fund the project and is ready to have a contract developed for it to move to construction and proceed to advertisement. The last item covers the various county-wide items and a small amount of funding is allocated to it over the course of the six years, basically \$5,000 per year. This would cover items such as pipes and entrances, minor engineering and survey work, fertilization and seeding, traffic services, and right-of-way engineering.

With no speakers during the hearing, Chairman Woodward closed the hearing at 7:31 p.m.

**Motion:**

Supervisor Cave moved to adopt the Resolution approving the Secondary Six-Year Plan. Supervisor Sours seconded and the motion carried by a vote of 4-0. Aye: Griffith, Sours, Cave, Woodward.

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#10-14  
RESOLUTION

At a regular meeting of the Board of Supervisors of the County of Page, held at the Page County Courthouse, on Thursday, April 29, 2010 at 7:00 p.m.

Present were: Robert Griffith, Larry Sours, J. D. Cave, Johnny Woodward.

On motion by J. D. Cave, seconded by Larry Sours and carried unanimously (4-0):

WHEREAS, Section 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2010/11 through 2015/16) as well as the Construction Priority List (2010/11) on April 29, 2010 after duly advertised so that all citizens of the County had the opportunity or participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Mr. J. A. Lineberry, Resident Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2010/11 through 2015/16) and the Construction Priority List (2010/11) for Page County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Page County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2010/11 through 2015/16) and Construction Priority List (2010/11) are hereby approved as presented at the public hearing.

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(Clerk's Note: Supervisor Vaughan arrived at this point in the meeting at 7:37 p.m.)

**Discussion of the FY 2010-2011 Budget:**

Dr. Cardman mentioned that the Board was distributed a packet of information he designated as "Version C" revised, which is the budget document as well as a summary that identified what is contained in the document. The revenue estimated used to prepare the initial drafts of the budget is \$23,131,960 for the local share, which was the estimate, at the end of March. On April 27<sup>th</sup>, the Commissioner of the Revenue provided an update to the revenue, which is now projected at \$23,100,000. So, he said revenue, as projected, is flat for fiscal year 2010-2011. He noted that the Board has been provided with Resolutions, they are required to approve in order to adopt the School Board budget.

Supervisor Cave remarked that there has been a large outcry among the community against the parking fees and activity fees, as proposed by the School Board. He asked Dr. Randy Thomas if they could eliminate the fees. Dr. Thomas replied that if the School Board's current expenses do not meet revenues then they will request permission from the Supervisors to be allowed to carryover those funds from the current budget to the fiscal year 2010-2011 budget. If this happens, the fees would not be imposed, which is a total of \$125,000.

Dr. Cardman indicated it is possible that the School Board could have unspent funds in their operating budget at the end of the fiscal year. Those funds are required to be reappropriated to the School Board by the Board of Supervisors if the Supervisors wish to give it back. If not, then the funds will go to the County's General Fund reserve to be used at the Supervisors discretion. Ms. Barbie Stombock, School Finance Director, noted that the amount of \$160,000, which was mentioned as carryover amount is a very early projection at this point in the fiscal year. She stated that at the end of the fiscal year when a carryover amount is known then the School Board can make the request to the Board of Supervisors to carryover the amount. Dr. Cardman cautioned the Board that if they wish to appropriate a carryover amount to the School Board, they need to appropriate an actual amount, not a projection.

Supervisor Cave asked for the approximate amount of the fees. Ms. Stombock mentioned that the activity fee is estimated at \$25 per student for a total of \$88,750, parking fee at \$25 per student per semester totals \$20,000, and athletic fee is \$25 per student athlete for \$13,500, totaling \$122,200. Supervisor Cave suggested there could be an understanding between the two Boards by solving the fee problem if the Supervisors agree to reappropriating that amount back to the School Board if it is left at the end of the fiscal year. Dr. Thomas mentioned that if the money is not left, then it would equate to three more positions.

Supervisor Vaughan expressed that the Board needs to be focused on the upcoming fiscal year, and not assume conditions that might happen. The expenses for next fiscal year need to be based on the known revenues. Dr. Cardman stated that the first time they will actually know the fund balances, either the County's or the schools, will be by the end of June for the schools and end of August for the County. He said the Board can make a carryover decision in that timeframe and then appropriate and make a

budget adjustment to their fiscal year 2011 budget, which will have already been adopted. Regarding the budget, he mentioned the total revenue required to support the activities outlined in Version C is \$58,179,983 versus \$67,328,421 for fiscal year 2010.

Supervisor Cave suggested the Board adopt the resolution on the school operating budget with a \$400,000 decrease from the School Board's budget request.

Supervisor Vaughan recommended that the school's proposed fee structure be eliminated, and then the Board adopt the school operating budget resolution for \$300,000 less than was requested.

Chairman Woodward commented that he is not in favor of the fees, except the parking fee, to save positions, not to make extra money.

**Adoption of the FY 2010-2011 School Budget:**

**Motion:**

Supervisor Vaughan moved to approve the Resolution adopting the fiscal year 2010-2011 school budget. Supervisor Cave seconded and the motion carried by a vote of 4-1. Aye: Griffith, Sours, Cave, Vaughan. Nay: Woodward.

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#10-10

**RESOLUTION TO ADOPT THE FY 2010-2011  
PAGE COUNTY SCHOOL BUDGET**

WHEREAS, the School Board and the Board of Supervisors have held separate duly advertised public hearings; and

WHEREAS, the Board of Supervisors has received a presentation from the School Board; and

WHEREAS, the Board of Supervisors has received comments from staff and citizens and weighed the needs of the school system with the need to provide support for all County services;

NOW, THEREFORE BE IT RESOLVED that the Page County Board of Supervisors hereby adopts a School Operating budget of \$35,641,949 for the period of July 1, 2010 through June 30, 2011; and

BE IT RESOLVED FURTHER, that the local tax-supported expenditure of funds for the period of July 1, 2010 through June 30, 2011 for the School Board Budget shall not exceed \$13,196,414.

\* \* \* \* \*

**Motion:**

Supervisor Vaughan moved to adopt the Resolution to Appropriate School Food Services to the School Board for Fiscal Year 2010-2011. Supervisor Sours seconded and the motion carried by a vote of 5-0. Aye: Griffith, Sours, Cave, Vaughan, Woodward.

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#10-11  
RESOLUTION TO APPROPRIATE  
SCHOOL FOOD SERVICES  
TO THE  
PAGE COUNTY SCHOOL BOARD  
FOR FISCAL YEAR 2010-2011

WHEREAS, the Board of Supervisors held a duly advertised public hearing on the fiscal year 2010-2011 School Budget on April 22, 2010.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors also appropriates School Food Services in the amount of \$1,685,320 to the Page County School Board for fiscal year 2010-2011.

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**Motion:**

Supervisor Vaughan moved to adopt the Resolution to Appropriate the School Health Insurance Fund to the School Board. Supervisor Griffith seconded and the motion carried by a vote of 5-0. Aye: Griffith, Sours, Cave, Vaughan, Woodward.

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#10-12  
RESOLUTION TO APPROPRIATE THE  
SCHOOL HEALTH INSURANCE FUND TO THE  
PAGE COUNTY SCHOOL BOARD

WHEREAS, the Page County Board of Supervisors adopted the Joint Resolution on the School Board Health Insurance Fund on February 21, 2006; and

WHEREAS, the School Board Health Insurance Fund 780 is used for the expense associated with providing School Board employees health insurance plan benefits; and

WHEREAS, the Board of Supervisors held a duly advertised public hearing on the fiscal year 2010-2011 School Budget on April 22, 2010.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors hereby appropriates the School Board Health Insurance Fund, which is identified officially by the Treasurer as Fund 780 in the amount of \$120,000 to the Page County School Board for fiscal year 2010-2011.

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**Motion:**

Supervisor Vaughan moved to adopt the Resolution to Appropriate the School Construction Fund to the School Board. Supervisor Cave seconded and the motion carried by a vote of 5-0. Aye: Griffith, Sours, Cave, Vaughan, Woodward.

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#10-13  
RESOLUTION TO APPROPRIATE THE  
SCHOOL CONSTRUCTION FUND  
TO THE  
PAGE COUNTY SCHOOL BOARD  
FOR FISCAL YEAR 2010-2011

WHEREAS, the School Board has incurred debt for the construction of a new Luray High School and a new Page County High School; and

WHEREAS, the Board of Supervisors held a duly advertised public hearing on the fiscal year 2010-2011 School Budget on April 22, 2010.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors also appropriates the School Construction Fund in the amount of \$982,960 to the Page County School Board for fiscal year 2010-2011.

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**Closed Session:** 8:14 p.m.

**Motion:**

Supervisor Griffith moved that the Page County Board of Supervisors convene in Closed Session under the Virginia Freedom of Information Act in order to discuss personnel matters relating to specific officers, appointees, or employees of the Page County Board of Supervisors for the purpose of considering such person's assignment, appointment, promotion, performance, demotion, salary, discipline, or resignation, pursuant to Section 2.2-3711(A)(1), Code of Virginia. Supervisor Sours seconded and the motion carried by a vote of 5-0. Aye: Griffith, Sours, Cave, Vaughan, and Woodward.

**Exit Closed Session:** 10:10 p.m.

**Motion:**



Supervisor Griffith moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Griffith, Sours, Cave, Vaughan, and Woodward.

**Certification of Closed Meeting:**

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

<u>Roll Call Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Robert Griffith	X			
Larry Sours	X			
J. D. Cave	X			
Jeff Vaughan	X			
Johnny Woodward	X			

No action was taken as a result of Closed Session.

**Adjourn:** 10:11 p.m.

With no further business, Chairman Woodward adjourned the meeting.

  
Chairman